

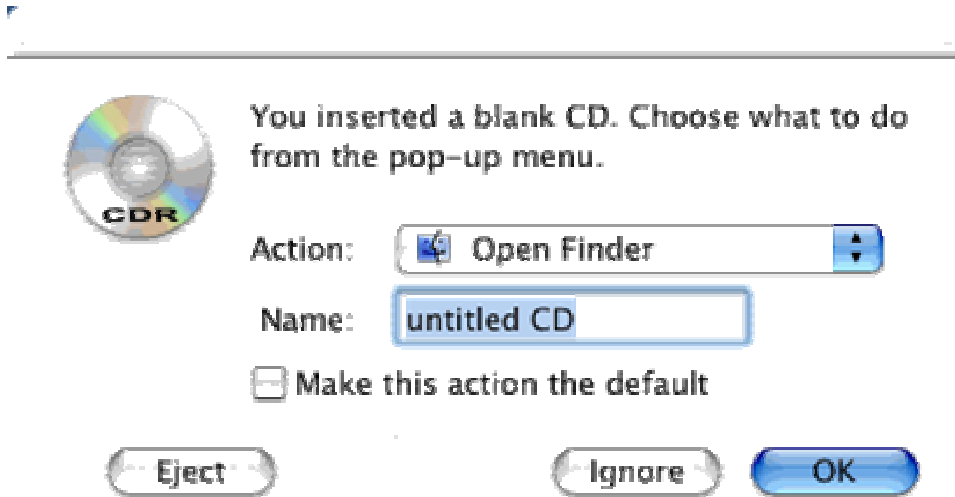
iBook CD-R Drive

The iBooks come with CD-RW/DVD-ROM drives. Not only will they play DVDs but they will also burn CDs. OSX will automatically format and burn a CD. This tutorial will cover how to save files to a CD using OSX.

Formating a CD

When you put a blank CD in the drive, OSX reconginzes it as a blank CD and will ask what you want to do with it.

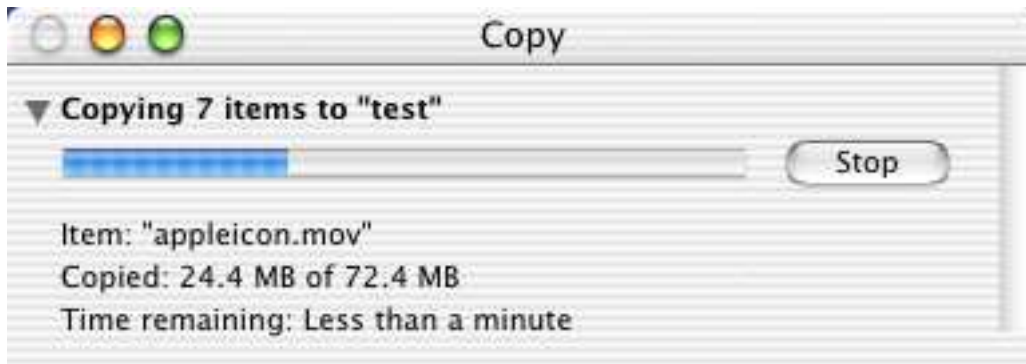
- Put a blank CD in the drive.
- The following message will appear asking what you want to do with the CD.



- Leave Action as Open Finder
- Give the CD a name if you wish
- Click OK.
- A CD icon should appear on the computer screen.

Adding files to the CD

- Locate the files that you want to burn to the CD and drag them to the CD icon.
 - The files will copied to the CD.
- In the example below, 7 items are being copied to the CD.
 - Notice the size of the file being copied and the time remaining.
- Once all your files have been copied to the CD, you need to burn the CD.

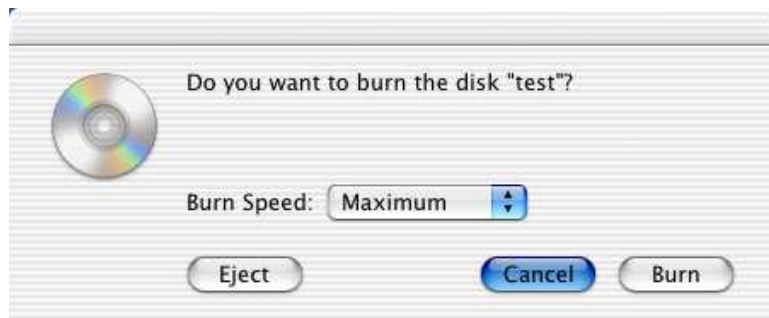


Burning a CD

- Click the CD icon on the desktop.
- Now simply drag the icon to the trash. The trash can will change to a burn CD symbol shown below.
- A dialog box will appear asking what you want to do with the CD.
 - Leave all the setting the same and click Burn.
- Now just wait for the CD to finish burning.



Burn CD icon



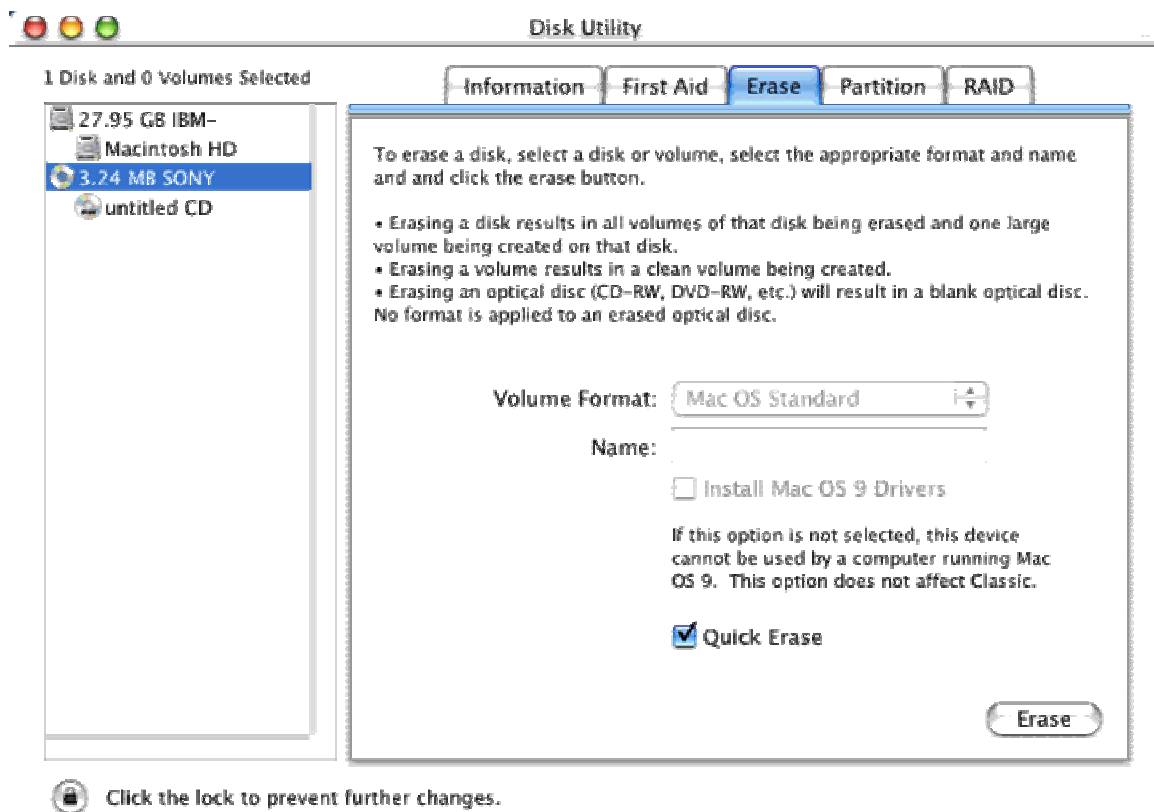
Burn CD Dialog box

Erasing a CD-RW

Once files have been added to a CD it is finalized so that no more files can be added to it. However, if you have a Rewritable CD (CD-RW) then you can erase the CD and write new files to it.

Note: all files on a CD will be lost when it is erased. If there are any files that you want to save, first copy them to a new location. Then erase the CD.

- To erase a CD, Open Disk Utility located under Applications.
 - Go to Macintosh HD > Applications > Utilities > Disk Utility
 - The Disk Utility menu box opens.



- Click the Erase tab.
- Select the drive you want to erase.
 - In the example above the drive is named "3.24 MB SONY"
- Click Erase.
 - Note: leave the Quick Erase box checked.
- Once the Disk is erased, close Disk Utility and burn new files to the CD.